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**Training Request Form**

Please complete and return this form to [training@eat.uk.com](mailto:training@eat.uk.com)

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| **Course Details** | | |
| Course name: | Click here to enter text. | Course Venue: Click here to enter text. |
| Course date: | Click here to enter a date. | |
| Course fees: | Click here to enter text. | |

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| **Delegate Details** | | | |
| School name: | Click here to enter text. | | |
| Address: | Click here to enter text. | Postcode: | Click here to enter text. |
| Tel: | Click here to enter text. |
| PO number: | Click here to enter text. | | |
| Finance email:  (for billing purposes) | Click here to enter text. | | |
| Delegate names: | Click here to enter text. | | |

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| Declaration:  By signing below I accept the above booking terms and conditions. I confirm that I have the authority to make this booking and enter into a binding contract with Ethos Academy Trust. | | | |
| Signed: |  | Date: |  |

Ethos Academy Trust booking terms and conditions.

* Bookings must be received in writing, either via post or via email and places are given on a first come, first served basis.
* Full payment must be made at least 14 days before the commencement of the event. Cancellations before this time will receive a full refund. For cancellations between 7 and 14 days prior to the course, a 50% refund will be applied. Cancellations made less than 7 days before the course will receive no refund.

Ethos Academy Trust reserves the right to cancel a course at any time prior to its commencement. In this event a full refund will be made to all parties.