**Ethos Academy Trust**

**Placement Planning Meeting**

**Turnaround Placement – 2019/20 (EHCP version)**

**Completed by:** Click here to enter text.

**Date:** Click here to enter text.

**Pupil name:**  Click here to enter text.

**School:**  Click here to enter text.

**Contact at school:**  Click here to enter text.

**Meeting attendees:**

|  |  |
| --- | --- |
| **Name** | **Role** |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |

**Paperwork received from school/other agencies:**

Click here to enter text.

**Please see guide below:**

<https://pupilreferral-my.sharepoint.com/:b:/g/personal/martin_ridge_eat_uk_com/EUl7evCYf6BGhET0m7b3thYBxfo11sF3lR8CM80oMUcIpQ?e=HrREXS>

**EP supporting:**

Click here to enter text.

**Other professionals involved:**

Click here to enter text.

**Information sharing** is crucial for effective **safeguarding** of children and young people and essential for effective identification, assessment, risk management and service provision. ... **Sharing information** between organisations can improve decision making so that actions are taken in the best interests of the child

**Safeguarding Information shared YES**  **NO**

**Has the child been on a part-time timetable?**

Click here to enter text.

Kirklees guidance on part-time timetables:

<https://www.eat.uk.com/wp-content/uploads/2019/06/reducedTimetableguidanceMay2019.pdf>

|  |  |
| --- | --- |
| **EHCP Dates - KEY INFORMATION** | **Date** |
| Final Plan | Click here to enter a date. |
| Annual review to be held by | Click here to enter a date. |
| Date of Draft Plan | Click here to enter a date. |
| Amended Final | Click here to enter a date. |

|  |
| --- |
| **Section B: My Special educational needs** |
| **A summary of my needs** |
|  |
| Click here to enter text. |
|  |
| **Section C: My health needs which relate to my special educational needs** |
| Click here to enter text. |
|  |
| **Section D: My social care needs which relate to my special educational needs** |
| Click here to enter text. |
|  |
| **Section E: Outcomes** |
| Click here to enter text. |

**Current funding and how this is used within mainstream:**

Click here to enter text.

**Aims of placement (copy from SPR referral):**

Click here to enter text.

**Mainstream school tasks:**

Click here to enter text.

**Start date at Reach/Engage:** Click here to enter a date.

**Return to school date:** Click here to enter a date.

**Reviews and who will attend**

|  |  |  |
| --- | --- | --- |
| **Name** | **Role** | **Contact details** |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Reintegration plan**

|  |
| --- |
| Click here to enter text. |

**What timetable is pupil currently doing? Part time? What hours?**

|  |
| --- |
| Click here to enter text. |

*Parents should be invited to express their views, concerns around transition. They should also be encouraged to share knowledge of their child’s strengths and difficulties. They know their child better than anyone and will be key in identifying potential triggers and can share strategies that they use at home. Schools should be receptive to their suggestions and adapt their practice accordingly. Reintegration strategies should meaningfully involve the parents and pupil and be clearly communicated to all staff.*

**Parent view**

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| --- |
| Click here to enter text. |

**Student aspirations/views**

|  |
| --- |
| Click here to enter text. |

**Additional information**

|  |
| --- |
| Click here to enter text. |

**Ethos Academy Trust:**

Signed .....................................................................

**Mainstream School:**

Signed .....................................................................

**Parent/carer:**

Signed .....................................................................

**Child:**

Signed .....................................................................

**Admissions Policy (reference)**

<https://www.eat.uk.com/wp-content/uploads/2019/01/Ethos-Academy-Trust-Admissions-Policy2.pdf>