**Ethos Academy Trust - Placement Planning Document**

**Turnaround Placement – 2020/21**

*Providing a quality transition process should not be underestimated around the impact it can have on a child’s learning and development. It is widely recognised that if a child feels secure during and after the transition process they are more likely to engage with their new environment in a positive way and access the learning opportunities more readily.*

**Ethos Academy Trust staff completing this planning document:** Click here to enter text.

**Pupil name:**  Click here to enter text.

**Mainstream School contact:**  Click here to enter text.

**Parent/carer:**  Click here to enter text.

**Date:** Click here to enter text.

**Meeting attendees:**

|  |  |
| --- | --- |
| **Name** | **Role** |
| Click here to enter text. | Click here to enter text. |
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**Paperwork received from school/other agencies:**

Click here to enter text.

**Please refer to guides below for further information around the planning of the placement:**

<https://www.eat.uk.com/wp-content/uploads/2020/09/REACH-PLACEMENT-GUIDE-2020-1.pdf>

<https://www.eat.uk.com/wp-content/uploads/2020/09/ENGAGE-PLACEMENT-GUIDE-2020-1.pdf>

**Please identify if your school EP is currently supporting the child:**

Click here to enter text.

**Other professionals involved:**

Click here to enter text.

**Has the child been on a part-time timetable?**

Click here to enter text.

**Kirklees guidance on part-time timetables:**

<https://www.eat.uk.com/wp-content/uploads/2020/04/Kirkless-Council-Reduced-Timetable-Guidance-2019.pdf>

**Information sharing** is crucial for effective **safeguarding** of children and young people and essential for effective identification, assessment, risk management and service provision.

**Sharing information** between organisations can improve decision making so that actions are taken in the best interests of the child

**Safeguarding Information shared: YES**  **NO**

**Aims of placement:** (Please refer back to SPR referral)

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| --- |
| Click here to enter text. |

**Start date at Reach/Engage:** Click here to enter a date.

**MSP Dates of reviews**: (Should be no further than 4 weeks apart when on a turnaround placement)

|  |  |  |
| --- | --- | --- |
| **Review number** | **Date** | **Persons required at the review** |
| 1 | Click here to enter a date. | Click here to enter text. |
| 2 | Click here to enter a date. | Click here to enter text. |
| 3 | Click here to enter a date. | Click here to enter text. |
| 4 | Click here to enter a date. | Click here to enter text. |

**Return to school date:** Click here to enter a date.

**Mainstream school tasks during placement:**

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| --- |
| Click here to enter text. |

**Transition plan – getting to know pupil sessions - who will be key member of staff in Reach/Engage?**

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| --- |
| Click here to enter text. |

**What timetable is pupil currently doing? Part time? What hours?**

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| Click here to enter text. |

*Parents should be invited to express their views, concerns around transition. They should also be encouraged to share knowledge of their child’s strengths and difficulties. They know their child better than anyone and will be key in identifying potential triggers and can share strategies that they use at home. Schools should be receptive to their suggestions and adapt their practice accordingly.*

*Reintegration strategies should involve the parents and pupil and be clearly communicated to all staff.*

**Parent view:**

|  |
| --- |
| Click here to enter text. |

**Student aspirations/views:**

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| --- |
| Click here to enter text. |

**Additional information:**

|  |
| --- |
| Click here to enter text. |

**Ethos Academy Trust:**

Signed .....................................................................

**Mainstream School:**

Signed .....................................................................

**Parent/carer:**

Signed .....................................................................

**Child:**

Signed .....................................................................

**Admissions Policy (reference)**

<https://www.eat.uk.com/wp-content/uploads/2020/11/Ethos-Academy-Trust-Admissions-Policy-Oct-2020-v1.2.pdf>