

# No Knives Better Lives – guide to referral & process

## REFERRAL

- Following the incident, the Police are contacted by school and a crime number logged
- YOT may or may not be involved by the Police
- School can contact Allison Langdale to discuss options
- SPR completed by school requesting NKBL Intervention from the drop-down list in section 3
- NKBL Intervention agreed by SPR panel (SPR is chaired by secondary head teachers)

\* Pupils remain single registered during the Intervention and can be marked as a 'B'.

## PLANNING

- Allison Langdale will arrange a planning meeting with pupil, parent/carer, school, supply tutor delivering interventions, and any other professionals (may be in the referring school or an offsite venue)
- Session times, venue and duration of program are agreed at the planning meeting
- School will provide core subject work, to be delivered as part of the intervention
- If the member of staff delivering the Intervention is from a supply agency, the school will be invoiced directly, and the supply tutor will need to be on the school's SCR
- If the member of staff is from ETHOS Academy Trust, the school will be invoiced by The Trust and The Trust will be responsible for the member of staff

## EXIT

- An exit meeting will take place to include all those at the planning meeting, the tutor delivering the intervention will provide a report
- The member of staff delivering the interventions may be involved in the reintegration process back into mainstream
- There will be a nominal fee for ETHOS Academy Trust to cover admin arrangements and attendance at meetings

Referral (SPR) details – all information around the SPR process can be found in the link below:

<https://www.eat.uk.com/our-services/single-point-referral-process/>

Ethos Academy Trust contact – Inclusion Manager/Exclusions:

[allison.langdale@eat.uk.com](mailto:allison.langdale@eat.uk.com)

For further information: <https://www.eat.uk.com/our-services/no-knives-better-lives/>

**NO KNIVES  
BETTER LIVES**



**ETHOS**  
ACADEMY TRUST

Nurturing inclusive learning communities