

LEARNING & ACHIEVEMENT COMMITTEE

TERMS OF REFERENCE

1. PURPOSE

- 1.1 The Learning & Achievement Committee is authorised by the Board of Trustees to investigate any activity within its terms of reference, and to seek any information it requires from staff, who are requested to co-operate with the committee in the conduct of its enquiries. The Committee is authorised to obtain independent professional advice if it considers this necessary. This committee will support the Trust Board and Central Team in identifying areas of good practice as well as areas requiring support.

2. MEMBERSHIP & QUORUM

- 2.1 This Committee will be chaired by a Trustee and its membership shall include at least two other Trustees.
- 2.2 The Committee may co-opt an additional member with relevant educational expertise.
- 2.3 The quorum for the Committee is three Committee members, at least two of whom must be Trustees.

3. MEETINGS & ATTENDEES

- 3.1 This Committee should meet at least three times per year.
- 3.2 The Chief Executive Officer, Chief Education Officer and Executive Heads will be invited to attend and report at each meeting. Other Trust leaders may be invited, as required.

4. COMPLIANCE & POLICIES

- 4.1 This Committee will receive assurance around the Trust's compliance with its policies and statutory guidance on matters related to the quality of education of pupils, curriculum, safeguarding, Special Educational Needs and Disability (SEND), attendance, careers education and destinations.
- 4.2 This Committee will approve relevant policies in line with the Trust policy schedule.

5. KEY COMMITTEE FUNCTIONS

- 5.1 The main functions of this Committee are to:
- seek assurance on behalf of the Board of Trustees regarding quality of education, curriculum, safeguarding, Special Educational Needs and Disability (SEND), attendance, careers education and destinations.
 - ensure a strong monitoring, evaluation and reporting framework so the Trust and its schools are working effectively and in line with statutory requirements and best practice.
 - make recommendations to the Board of Trustees and to other committees as necessary and appropriate.

6. COMMITTEE RESPONSIBILITIES

- 6.1 This Committee shall monitor the Trust and its academies on behalf of the Trust Board in respect of the following areas:
- Pupil progress and achievement (including disadvantaged / vulnerable groups)
 - School performance data
 - Impact of strategies being used to support underperforming groups of pupils.
 - Behaviour, including suspensions and effectiveness of implementation of behaviour policies and strategies.
 - Effectiveness of safeguarding
 - Attendance, including persistent absence
 - Support for children in care or previously in care

- The use, impact and effectiveness of support for pupils with SEND
- The use and impact of strategies for pupil premium groups
- Impact of Trust and academy development strategies and plans
- Impact of academy curricula
- Arrangements for and review of student and parent voice
- Monitor and review risks relevant to the remit of the Committee.

7. REPORTING

- 7.1 The Committee Chair will report key points to Trustees at the next Board meeting and will escalate any areas of concern.